

CAEAS Meeting Minutes – November 20, 2025 at 2-3pm via Zoom

Present: Lisa Moalem (had to leave before any votes), Andrei Jitianu, Monica Duncan (had to leave before any votes), Brenda Hernandez-Acevedo, Brianna Grant, Sandra Campeanu

Guests: Sarah Ohmer, Associate Professor and Co-Chair of the Writing-Intensive Guidelines subcommittee of the Undergraduate Curriculum Committee (UCC)

Next meeting: TBD

Sarah Ohmer, Associate Professor and Co-Chair of the Writing-Intensive Guidelines subcommittee of the Undergraduate Curriculum Committee (UCC), brought revised Writing-Intensive guidelines to the CAEAS committee for discussion. The UCC had formed a subcommittee to review and revise Lehman's current Writing-Intensive guidelines and Professor Ohmer co-chaired this subcommittee. She explained the process and discussions that had taken place, as well as the proposed revisions. Members of CAEAS gave a few small suggestions meant to improve clarity, but it was also unclear from the discussion whether the interaction of these guidelines with Transfer (and ePermit) policies had been thoroughly considered. As such, Professor Ohmer indicated she would follow-up with the appropriate person regarding CUNY Transfer policy adherence. In the meantime, it was agreed that Professor Campeanu would bring the proposed Writing-Intensive guidelines revisions to the Senate floor as part of her next CAEAS report – but only as an informational.

Next, though without a quorum at this point in the meeting, CAEAS committee members voted unanimously to approve the Fall/Winter graduation lists.

Lastly, though without a quorum at this point in the meeting, CAEAS committee members voted unanimously to approve a proposal for a posthumous degree conferral.

Respectfully submitted,
S. Campeanu